BAHIR DAR UNIVERSITY

OFFICE OF THE REGISTRAR

DISTANCE EDCATION PROGRAM

STUDENT TERMINATION CLEARING SHEET

Purpose:

If it is necessary for student's Relationship to the university to the terminated, it is important to him/her that he/she completes withdrawal procedures so that he/she may be issued documents showing clearance of his/her responsibility to the university. Only with proper termination below can any academic records shall be issued.

Procedure:

1. Obtain the signatures designated
2. Return this form to the office of the registrar through the center coordinator

Student's name _____ ID. NO _____

Faculty _____ Department _____ Major _____ Minor _____

Semester _____ Center _____

Reason for withdrawal

_____

_____

	Name	**Signature**
1. Center coordinator for business affairs	_____	_____
2. DEP Dean	_____	_____
3. Registrar	_____	_____

Date received _____